



HILLS BASKETBALL ASSOCIATION LTD

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HILLS BASKETBALL ASSOCIATION LTD MEMBER INTERESTS REGISTER

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1. Terminology

“Board” means Hills Basketball Association (HBA) Board.

“Member” means a Director, Committee member, Secretary or other volunteer role.

“Interests” means: Both financial and non-financial; Roles either paid or voluntary in other companies and organisations; Roles in decision making bodies which determine benefit or impact on HBA; Roles in organisations that compete with HBA interests; Direct (personal/family) or indirect (associates).

2. Document Purpose

HBA is serious about and focused on the Board/Committees operating in an ethical and impartial fashion which focuses on the overall good of HBA, all members and the long-term success of the sporting community.

The purpose of this document is to assist each Member to participate in a transparent and unbiased manner in all activities for HBA. Such activities include both Board related and volunteer related roles that the Member may undertake.

HBA Members should be able to put the interests of HBA foremost and everyone must understand where and how this may be compromised by other commitments or relationships. In this regard, HBA Members are held to a higher standard than other HBA volunteer roles. This applies from the perspective of the Corporations Act in a legal sense. It also applies in how Members participate in formal or informal volunteer roles across sporting activities. E.g. A HBA Board Member is also on the Board of another sporting group that has strategic aims which directly conflict with those of HBA; A HBA Board Member is involved in the Representative Program of a competing basketball association; A HBA Board Member is involved in an organisation using HBA services. It is in the interests of the individual and for HBA that all relevant relationships and non-HBA commitments are recognised and managed appropriately.

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3. Responsibilities

- It is the responsibility of each Member to declare all relevant interests.
- It is the responsibility of each Member to pro-actively update their interests register in a timely manner as their professional and personal circumstances change.
- It is up to the Board to determine if an interest is relevant and if it has a material impact on the members involvement in all and any activities or decisions.
- If in doubt, a member should declare an interest and allow the Board to determine the relevance of the interest. It may be that in some cases an interest may create a direct conflict and prohibit the individual from Board/Committee membership or require them to resign if already on the Board/Committee. Determinations in this regard are the responsibility of the Board.

4. Use of this document

This document is intended to be a practical aid in understanding the implications of interests and how they may need to be managed.

Such interests may preclude a member from certain discussions, decision making or involvement in roles, to avoid both actual conflict of interest or a perceived conflict of interest. The intention is for members to avoid board, committee or volunteer roles that would create an actual or perceived conflict.

This interests register is to be completed by all members seeking board/committee positions or currently in board/committee positions and is to be updated as circumstances change or at the commencement of the next board meeting after such changes occur.

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5. Appendix - Member Interest Register

Each Member to fill in this section to declare their interests.

Topic	Question	Response (Yes / No)
Financial or other benefit	Do you hold a position of influence/control in or receive a benefit from an organisation that either? <ul style="list-style-type: none"> Has a sponsorship Agreement with HBA Is a supplier to HBA Is a significant user of HBA services. E.g. School club, Sports club Are you employed by HBA or any entity controlled by HBA?	
Memberships / Affiliations / Positions	Do you hold a position of influence/control in any political, cultural or sporting organisation within New South Wales?	
HBA partners	Do you hold a position of influence/control in or receive a benefit from an organisation that is a key HBA partner? E.g. The Hills Shire Council; Basketball NSW (BNSW); Basketball Australia (BA)	
Grants / Donations / Community Organisations	Do you hold a position of influence/control in or receive a benefit from an organisation that? <ul style="list-style-type: none"> benefits from charity or donations from HBA receives financial support from HBA provide assistance to HBA 	
Impact on HBA	Are you part of another company, volunteer group or government body which makes decisions or has an impact on benefits, costs and opportunities that HBA is subject to?	
Other interests	Do you have other interests that may cause your motivations to be questioned during HBA discussions?	

If you have answered yes to any questions above, please provide clarifying details here or on attached pages:

Name _____

Signature _____

Date _____

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